

## 2<sup>nd</sup> Annual Hub and Spoke Workshop

### Natchez Trace State Park

### April 5 - 7 , 2017

Date	Time	Instructor	Course/Description and Objectives
Wednesday, April 5th	1:00 – 1:15	<b>Materials Management,</b> <i>TDEC DSWM</i>	<b>“Welcome and Overview”</b> Welcome Tennessee Recycling Hubs and meet and greet among attendees.
	1:15 – 2:30	<b>Vincent Leray</b> <i>Environmental Scientist, DSWM</i>	<b>“Hub and Spoke Standards”</b> Overview of the recommended Hub and Spoke Standards and facilitated discussion and stakeholder input. Hubs should prepare for this discussion by reviewing the Hub and Spoke Guidance. <b>Objective: Upon review of the recommended Hub and Spoke Standards, stakeholders and TDEC will finalize operating standards for Hub and Spoke systems in Tennessee.</b>
	2:30 – 3:00	<b>Seth Bengé,</b> <i>Environmental Scientist, DSWM</i>	<b>“Talking Points for Local Elected Officials”</b> Discussion of best approaches for talking to local elected officials to build support for solid waste and recycling programs. <b>Objective: Gain a resource for key talking points and guidance for persuading officials to prioritize recycling more prominently.</b>
	3:00 – 3:15	<b>Break</b>	<b>Refreshments Provided</b>
	3:15 – 4:15	<b>Paula Mitchell</b> <i>Recovered Materials Manager, DSWM</i>	<b>“Hub Roundtable Discussion”</b> Interactive session to discuss current Hub successes, challenges, and local needs. This session will also include a facilitated discussion of Type B Hub and Spoke systems (a transfer station that manages both disposal and recovered materials using the same principles). <b>Objective: Hubs will report on successes, challenges, and needs for their areas and collaborate for solutions. Group will have a greater working knowledge of applying transfer station successes to the world of recycling.</b>
	4:15 – 4:30	<b>Bob Fletcher</b> <i>Problem Waste, DSWM</i>	<b>“Specialized Hub and Spoke Models for Household Hazardous Waste”</b> Discuss the benefits of establishing a central collection point for HHW in groups of counties where the population exceeds 100,000, supporting Objective 2 of the 2025 plan to increase access. Additional discussion will focus on other waste commodities. <b>Objective: Understand the benefits of establishing centralized HHW collection for local residents.</b>
	5:30 – 7:00	<b>Dinner</b>	<b>Dinner buffet provided for all Hub representatives</b>
	7:30 – 9:00	<b>Social</b>	<b>After-hours Hospitality Room in Cabin</b>

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Thursday, April 6 <sup>th</sup>	7:30 – 8:30	Breakfast	Q & A with Mitch Kessler Breakfast buffet provided for Hub representatives
*Morning break with refreshments provided	8:30 – 11:30	Mitch Kessler <i>KES Consulting</i>	<b>“Effective Contracting and Partnerships for Hub and Spoke Models”</b> Discussion of effective partnership contracting methods for Tennessee Hubs and Spokes. <b>Objective: Create a template, method, and plan of action for future contracting and partnership formation.</b>
	11:30 – 1:00	Lunch	Lunch buffet provided for all attendees
*Afternoon break with refreshments provided	1:00 – 4:30	Jason Hale and Cody Marshall, <i>The Recycling Partnership</i>	<b>“Strengthening Hubs and Spokes through Outreach and Contamination Reduction”</b> Workshop with The Recycling Partnership to discuss survey results and create a “common suite of materials” for Tennessee Hub and Spoke outreach efforts. Session will introduce outreach strategies, tool kits, grant opportunities, contamination reduction methods, and curbside rollout strategies. <b>Objective: Creation of a Tennessee materials “common suite” accepted at Hubs. Hubs and Spokes will come away with a more consistent and unified outreach strategy and be equipped with the tools and knowledge to launch successful public recycling campaigns.</b>
	5:30 – 7:00	Dinner	Dinner Buffet provided for all attendees

  

Friday, April 7 <sup>th</sup>	7:00 – 8:30	Breakfast	Breakfast buffet provided for attendees
*Morning break with refreshments provided	8:30 - 11:30	Loretta Harrington and Vincent Leray, <i>Grants Manager, DSWM, Environmental Scientist, DSWM</i>	<b>“Hub and Spoke Grant Workshop”</b> Presentation of 2017 Hub and Spoke Grant manual including purpose and objectives of the grant, overview of grant application process, key eligibility responsibilities, narrative questions, tips for success, and new online grant system. <b>Objective: Gain a greater understanding of navigating the DSWM Grant process and be equipped with all the necessary information to submit a successful Hub and Spoke grant funding application.</b>
	11:30	Materials Management, <i>TDEC DSWM</i>	<b>“Closing remarks and adjourn”</b> Thank you for attending the 2 <sup>nd</sup> Annual Hub and Spoke Workshop!